



# Fax

3902 Sanderson Lane      Texarkana, AR 71854

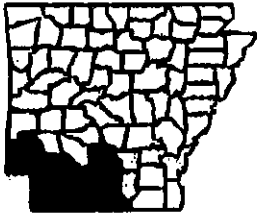
**TO: CITY OF TEXARKANA ARKANSAS**      **FROM: Regenia Emanuel**  
**ATTN: CITY CLERK**      **PAGES: 3 Pages Including Fax Coversheet**  
**FAX: (870) 774-3170**      **FAX: (870) 772 - 6540**  
**PHONE:**      **PHONE: (870) 773 - 5504 x 116**  
    **DATE: 6 /14 /2017**  
**CC:**  
**RE:**

- Urgent                       Please Review                       Please comment                       For Your records

**COMMENTS:**

Please note attachment. If you have any additional questions, please do not hesitate to contact me.

Thanks,  
Regenia Emanuel



**Southwest Arkansas Development Council, Inc.**

3902 Sanderson Lane - Texarkana, Arkansas 71854

Phone (870) 773-5504 / 5505



Calhoun	Columbia
Dallas	Hempstead
Howard	Little River
Lafayette	Miller
Nevada	Ouachita
Sevier	Union

James L. McPhaul  
Executive Director

**June 14, 2017**

**To: City of Texarkana Arkansas Board of Directors  
Attn: Ruth Penny-Bell, Mayor  
216 Walnut Street  
Texarkana, AR 71854**

**re: Request to be added to Upcoming Council Agenda**

To Whom It May Concern,

This letter is written to request time on the upcoming agenda for The City Council of Texarkana, Arkansas. We are seeking the Council's assistance in order to nominate and approve Mr. Anderson Neal as a Community Board Member for the Southwest Arkansas Development Council (SWADC) Board of Directors membership roster.

Southwest Arkansas Development Council has been in operation since 1969, and our Central Office is located in Texarkana, Arkansas. The SWADC Board of Directors manages the affairs, activities and operation of the Agency. The Board is specifically formatted in accordance with the requirements for Community Action Agencies, which is a special designation among a network of not-for-profits in the State of Arkansas whose mission is to help alleviate poverty by assisting low-income individuals and their families with needed resources within a 12-county service area. As such, contractual obligations under this status designation mandate equal representation in order to receive funding to carry out our Agency's initiatives. Therefore, representatives on the SWADC Board of Directors are divided into 3 sectors:

1. **Public Sector**- Publicly elected officials in our service area (or their representatives) who are given the opportunity to serve or be represented on the Board of Directors.
2. **Private Sector**- Comprised of representatives in business, such as: Industry, labor, religious, law enforcement, welfare, education, and other major groups or interests in the community.
3. **Community Sector**- Representatives who are democratically selected by the low-income community or their representatives. Representatives of the Community need not be low

income themselves, but must be chosen in such a manner as to insure that they truly represent the low income community.

The membership of the Board of Directors of SWADC consists of fifteen (15) members. One-third, or at least 5 members, are designated to represent the low-income community. As directed by the Community Services Block Grant Act, one of the selection procedures which may be utilized is the following:

***“The Board may recognize a group(s) or organization(s) (The City Council) composed primarily of low income persons and/or representing the interests of the low income population, whose membership may select one or more representatives to the board.”***

By utilizing this procedure, we are seeking the Council’s assistance to fill the SWADC Board of Directors Community Seat for Miller County. In order to maintain compliance for documentation and monitoring purposes only, we are requesting the following:

- 1. A copy of the Agenda to confirm the date, time and place of the meeting held;**
- 2. Documentation to confirm that the representative, Mr. Anderson Neal, has the authority to represent the low-income community on our Board of Directors.**

Copies of the letter or other documentation can be given to Mr. Neal directly, or can be addressed to the contact information as noted above. If you have any questions regarding our request, please feel free to contact our Executive Director, James McPhaul, at extension 114.

Sincerely,

*Regenia Emanuel*

Regenia Emanuel  
Human Resources Manager/Board Secretary