



CITY OF TEXARKANA, ARKANSAS  
216 Walnut Street, Texarkana, Arkansas 71854  
P.O. BOX 2711 – TEXARKANA, ARKANSAS 75504-2711  
PHONE (870) 779-4952 – FAX (870) 774-3170

OFFICE OF THE CITY MANAGER

DATE: September 18, 2017  
TO: Mayor Ruth Penney Bell  
Board of Directors  
FROM: Kenny Haskin, City Manager  
SUBJECT: Management Report

---

**Animal Care and Adoption Center—Charles Lokey**

- Shelter operations are running smoothly. ACAC recently installed new video security system; old one was obsolete and finding parts was more expensive than new, modern system.
- Shelter participated in Clear The Shelter program in August; 26 animals were available for adoption on that day and 23 were adopted by well-vetted adopters.
- One animal control officers just returned from animal control school where he received level 2 training. This will further enhance department operation and provide better service to citizens and community.
- ACAC recently had to dispose of a horse from within city limits, and owners were given 30 days to pay disposal fee of \$150. After analyzing time, machinery costs, and personnel that it took to remove horse, I feel City will break even on costs.
- There has been an upswing in the number of cats being trapped and brought to ACAC by citizens. These are mostly feral cats being caught because of destruction to property they are causing. In most cases, these cats also are disease ridden.
- ACAC animal intake for August was 328 (includes all domestic animals, wildlife, and livestock.
  - Fouke, AR: 5
  - Wake Village, TX: 6
  - Bowie Co., TX Sheriff: 1
  - U. S. Army Corps Of Engineers: 1
  - Texarkana, AR: 179
  - Texarkana, TX: 98
    - August Adoptions: 50
    - Taken by Rescue Groups: 2

**Bi-State Justice Center—Larry Vaden**

No information was submitted for this report.

**City Clerk Department—Heather Soyars**

**City Clerk:**

- Attended Grand Opening of Welcome Center located on Highway 71.
- Replaced microphone windscreens in Board Room.
- Is working with IT to fix sound system in Board Room.
- Met with City Manager and Mayor to review meeting agendas.
- Signed City checks.
- Processed Freedom of Information Act (FOIA) requests.

**Deputy Clerk:**

- Is bringing numbered City ordinances and resolutions up-to-date.
- Is scanning archival City documents.

**City Clerk and Deputy Clerk:**

- Prepared agenda and minutes for Board of Directors meetings and attended those meetings.
- Published and filed various official City documents for Board members, City Staff, and citizens, pursuant to state law.
- Posted various events; minutes; boards, commissions, and committees; agendas; city manager reports; etc., to the City's website.
- Notarized various documents for variety of Staff and public.
- Researched projects for City Manager, Mayor, Board members, and Staff.
- Are organizing vault which holds archival to present day City documents.
- Are transcribing archival handwritten books so books can be searchable.

**District Court—Wanda Davis**

No information was submitted for this report.

**Finance Department—TyRhonda Henderson**

The Sales Tax Report for August is **attached**.

**Finance Director:**

- Reviewed financial reports.
- Attended Board meetings.
- Reviewed and approved requisitions.
- Began preparing 2018 Bi-State Justice Department budget.

**Controller:**

- Reviewed and approved journal entries.
- Reviewed and approved requisitions and payables.
- Reviewed and approved grant reimbursements.
- Attended A & P meeting.
- Began preparing 2018 Bi-State Justice Department budget.

**Accounts Receivable:**

- Cash receipted all incoming mail and walk-in payments and handled any related deposits.
- Filed cash receipts.
- Entered journal entries.
- Scanned weekly journal entries and payables checks.
- Distributed insurance information requests to applicable departments.

**Personnel Administrator:**

- Assisted employees with various requests including direct deposit, W-4 and AR tax forms.
- Assisted employees with benefit requests and employment verification requests.
- Continued to update and maintain electronic employee files.
- Processed routine personnel changes and updates.
- Updated employee health insurance information as required by the Affordable Care Act.
- Submitted Workers' Compensation claims as needed.
- Assisted employees with retirement benefit requests/questions and health insurance changes.
- Conducted new-hire orientations.

**Payroll Administrator:**

- Assisted employees with various requests including direct deposit, MHBF insurance, W-4 and AR tax forms.
- Maintained and updated employee master file.
- Entered personnel action form changes.
- Prepared contract overtime billings.
- Completed P/R.
- Reconciled bank accounts.

**Grants Administrator**

- Prepared monthly grant reimbursements.
- Completed trust reconciliations.
- Provided clerical support for the A&P Commission.

**Accounts Payable/Staff Accountant**

- Disbursed mail, created check log of incoming mail, compared check deposits with reports from Accounts Receivable, and processed/reconciled City travel for each day.
- Coded City utility bills, processed AP check run/direct deposits, reconciled balance sheet to cover checks, and created Distribution Fund deposit.
- Completed general ledger review.
- Completed inter-fund review.
- Completed monthly financials.
- Reviewed encumbrance report and prepared journal entries to clear encumbrances.

**Purchasing Technician**

- Reviewed and processed requisitions from various departments.
- Prepared and printed purchase orders to be paid by the Accounts Payable Technician.
- Ensured all departments followed Purchasing Policy and assisted with obtaining necessary documentation to approve purchase orders.
- Prepared monthly billings for copier and postage usage.
- Billed monthly receivables.
- Prepared monthly reconciliation reports for Act 833 and USM funds.

**Fire Department—David Fletcher**

A full report is **attached**.

**Police Department—Bob Harrison**

A full report is **attached**.

**Probation Department—Debbie Nolte**

No information was submitted for this report.

**Public Works—Jeff Whitten**

A full report is **attached**.

**Texarkana Water Utilities—J. D. Phillips, Interim**

A full report is **attached**.

**CITY OF TEXARKANA, ARKANSAS  
TOTAL SALES TAX MONTH BY MONTH  
CASH BASIS**

|              | 2017                | 2016                | INCREASE/<br>DECREASE |
|--------------|---------------------|---------------------|-----------------------|
| January      | \$ 717,751          | \$ 712,813          | \$ 4,938              |
| February     | \$ 793,538          | \$ 829,400          | \$ (35,862)           |
| March        | \$ 669,828          | \$ 751,595          | \$ (81,767)           |
| April        | \$ 750,351          | \$ 767,659          | \$ (17,308)           |
| May          | \$ 770,883          | \$ 739,684          | \$ 31,198             |
| June         | \$ 681,713          | \$ 663,480          | \$ 18,233             |
| July         | \$ 776,313          | \$ 765,640          | \$ 10,673             |
| August       | \$ 789,046          | \$ 792,597          | \$ (3,551)            |
| September    | \$ -                | \$ 825,353          | \$ (825,353)          |
| October      | \$ -                | \$ 716,089          | \$ (716,089)          |
| November     | \$ -                | \$ 764,551          | \$ (764,551)          |
| December     | \$ -                | \$ 735,246          | \$ (735,246)          |
| <b>Total</b> | <b>\$ 5,949,421</b> | <b>\$ 9,064,107</b> | <b>\$ (3,114,686)</b> |

*0/3*

# **PUBLIC WORKS DEPARTMENT Report**



**September, 2017**

## **Recycling—August 2017**

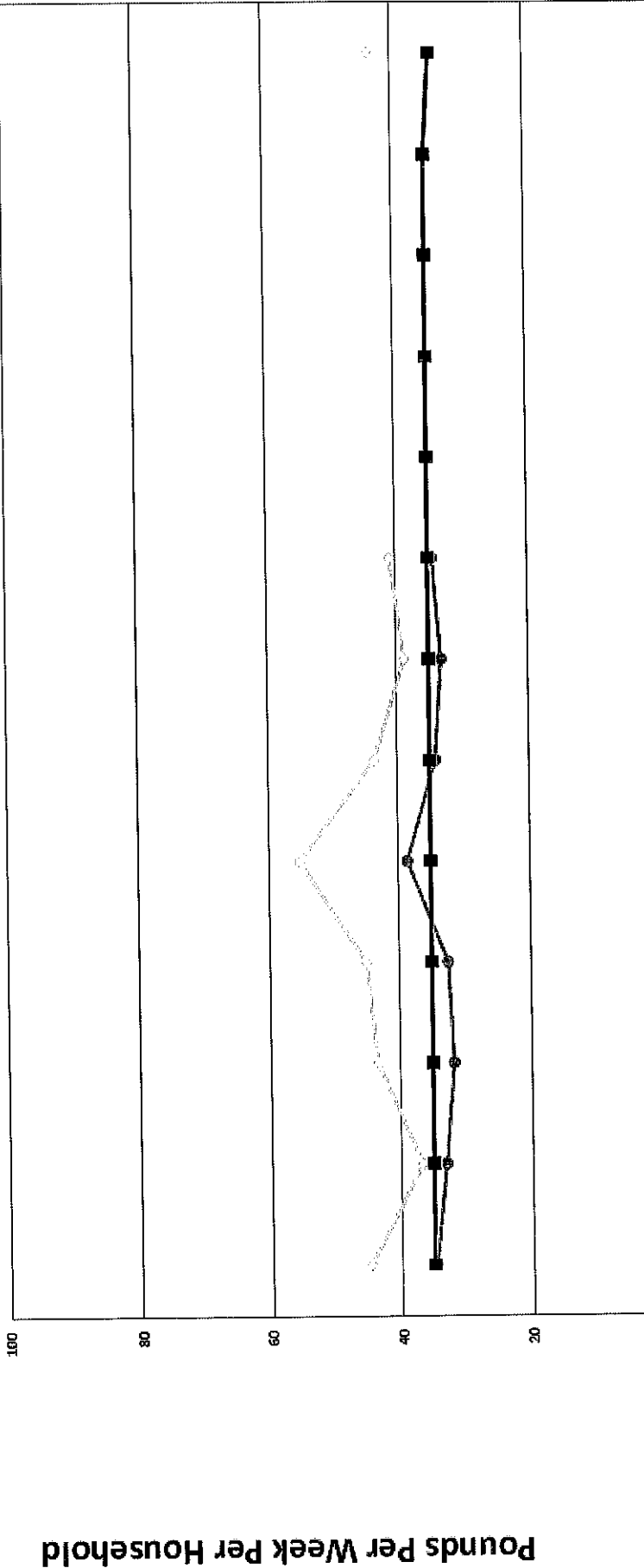
The City Recycling Division exists to expand and promote recycling opportunities in our community. The focus of this division is to enhance recycling awareness and participation.

Union Elementary has decided to recycle with us this year, and we pulled more than a ton of material from their campus on their first day.

Trice Elementary, also in its first year of recycling, has decided to enter Keep America Beautiful's Recycle Bowl, a recycling competition offering cash prizes at the state and national level. We will be responsible for collecting all the material and reporting the data to KAB when the contest wraps up in November. The event will culminate on America Recycles Day and our Education Coordinator will partner with the school for a special ending to the contest with the Trice students.

The Recycling Center continues to operate at maximum capacity with current staffing and equipment. Even bogged down by unseasonable rain we pushed 10 tons of material through the center in August, and more than 15,000 pounds commercially.

## 2017 Hauler Audit - Residential Refuse



|                     | January | February | March | April | May | June | July | August | September | October | November | December | Year Average |
|---------------------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|--------------|
| Edmondson's Trash   | 45      | 37       | 43    | 45    | 55  | 43   | 39   | 41     | 35        | 35      | 35       | 35       | 43           |
| Richardson Waste    | 35      | 33       | 32    | 33    | 39  | 34   | 33   | 34     | 35        | 35      | 35       | 35       | 34           |
| Max Pounds Per Week | 35      | 35       | 35    | 35    | 35  | 35   | 35   | 35     | 35        | 35      | 35       | 35       | 34           |

Pounds Per Week Per Household



## **STREET DIVISION**

Our mission is to provide high quality, innovative and cost effective maintenance of City streets, signs, and rights-of-ways with the highest service level possible to the citizens of Texarkana. The Division's primary efforts include the environmental maintenance, street repair and maintenance, and emergency road, traffic light and weather response. These services enhance the lives of our citizens and the quality of our neighborhoods and business districts.

Environmental maintenance crews are responsible for various islands and rights-of-ways throughout the community. Environmental also maintains trees and landscaping, cleans up litter and removes graffiti. Staff also provide clean up when private property has not been kept up to the point of violating nuisance codes.

Street repair and maintenance crews are responsible for maintaining main arterial streets and residential blocks within the City. The following efforts are used to minimize sub-grade water erosion, which breaks down streets:

**Crack Sealing:** Crews clean a crack in the road and fill it with an elastic, rubber-based material that moves with pavement to prevent moisture from causing further harm.

**Temporary Pothole Patching:** Crews repair depressions by filling and compacting them with asphalt, which may provide a temporary fix for up to a year. Reported repairs are generally able to be accomplished within two business days on main arterial streets and 10 business days on residential streets.

**Hot Mix Asphalt Overlays:** Crews add a 2-inch layer of asphalt over older streets that have outlived their serviceable life. Streets selected for this treatment have often required continuous potholes repairs. Generally, City crews perform residential street work while the work on main arterial streets is performed by contractors selected for cost efficiency, compliance with local hiring requirements and other criteria through a public bidding process.

Street repair and maintenance crews are also responsible for:

- Informational signage such as street names, historic district signs, and regulatory stop, yield, speed limit, and street signs.
- Repairing concrete streets
- Installing new ADA-compliant curb ramps to help all members of our community access services, necessities and amenities
- Rebuilding unsafe sidewalks adjacent to the City's publicly-owned properties

For the month of August 2017 the services provided to Texarkana citizens is reflected in the following operational report.

**2017**  
**OPERATIONAL REPORT**  
STREET DIVISION

|   | AUGUST     | 2017<br>YEAR TO DATE | AUGUST     | 2016<br>YEAR TO DATE |
|---|------------|----------------------|------------|----------------------|
| <b>CONSTRUCTION</b>                     |            |                      |            |                      |
| Asphalt Patching (Tons)                 | 263        | 774                  | 122        | 122                  |
| Asphalt Milling (ft.)                   | 0          | 8                    | 200        | 200                  |
| Concrete (yds)                          | 6          | 132                  | 7          | 7                    |
| Sidewalk Repair (L.F.)                  | 0          | #VALUE!              | 0          | 0                    |
| Curb/Gutter Repair (ft.)                | 0          | 164                  | 0          | 0                    |
| Gravel Road Grading (miles)             | 2          | 12                   | 6          | 6                    |
| TWU Water Cuts (Tonnage)                | 23         | 88                   | 4          | 4                    |
| TWU Water Cuts - Labor (Hours)          | 54         | 165                  | 4          | 4                    |
| <b>TOTAL</b>                            | <b>348</b> | <b>1342</b>          | <b>342</b> | <b>342</b>           |
| New Sidewalks (Linear Feet)             | 0          | 0                    | 0          |                      |
| New Curb/Gutter (Feet)                  | 0          | 0                    | 0          | 0                    |
| New Roads (Linear Feet)                 | 0          | 0                    | 0          | 0                    |
| New Drainage                            | 0          | 0                    | 0          | 0                    |
| <b>DRAINAGE</b>                         |            |                      |            |                      |
| Cleared Inlets Out                      | 32         | 236                  | 2          | 2                    |
| Repaired Inlet Box                      | 0          | 3                    | 0          | 0                    |
| Ditches Dredged (Feet)                  | 180        | 3590                 | 0          | 0                    |
| Driveway Pipe Repaired (Feet)           | 0          | 12                   | 0          | 0                    |
| Storm Drain Pipe Installed              | 0          | 29                   | 60         | 60                   |
| Major Drains Cleaned                    | 0          | 0                    | 30         | 30                   |
| Minor Drains Cleaned                    | 0          | 0                    | 0          | 0                    |
| <b>SUB TOTAL</b>                        | <b>212</b> | <b>3870</b>          | <b>92</b>  | <b>92</b>            |
| <b>ENVIRONMENTAL</b>                    |            |                      |            |                      |
| Tree Removed                            | 6          | 15                   | 2          | 2                    |
| Premises Cleared                        | 0          | 1                    | 0          | 0                    |
| Curb & Gutter Cleaned (blks)            | 3          | 68                   | 5          | 5                    |
| R.O.W. Cut/Cleared, trash, mowed, alley | 135        | 432                  | 0          | 0                    |
| Miscellaneous Debris Removal            | 0          | 43                   | 0          | 0                    |
| <b>SUB TOTAL</b>                        | <b>144</b> | <b>559</b>           | <b>7</b>   | <b>7</b>             |
| <b>TOTAL</b>                            | <b>356</b> | <b>4492</b>          | <b>99</b>  | <b>99</b>            |
| <b>BUILDINGS RAZED</b>                  |            |                      |            |                      |
| Residential                             | 0          | 6                    | 0          | 0                    |
| Non-Residential                         | 0          | 0                    | 0          | 0                    |
| <b>TOTAL</b>                            | <b>0</b>   | <b>6</b>             | <b>0</b>   | <b>0</b>             |
| <b>TRAFFIC CONTROL</b>                  |            |                      |            |                      |
| Stop Signs                              | 4          | 32                   | 12         | 12                   |
| Street Signs                            | 8          | 52                   | 22         | 22                   |
| Other Signs                             | 4          | 35                   | 26         | 26                   |
| Signals Repaired                        | 1          | 4                    | 0          | 0                    |
| Signals Installed                       | 0          | 0                    | 0          | 0                    |
| LEDs Replaced                           | 0          | 1                    | 1          | 1                    |
| Streets Painted                         | 0          | 2                    | 0          | 0                    |
| Luminaries                              | 2          | 47                   | 3          | 3                    |
| Right of Way Cleared                    | 1          | 14                   | 2          | 2                    |
| <b>TOTAL</b>                            | <b>20</b>  | <b>187</b>           | <b>66</b>  | <b>66</b>            |

## **Planning Report**

**Planning staff: Mary Beck, City Planner & Preservation Officer**

### **PLANNING COMMISSION**

An application was received for the August meeting for a residential subdivision, owner James T. Irwin and Brian Irvin for Forest Oaks 10<sup>th</sup> Subdivision a four-lot subdivision that extends north from Summerwood Lane into in a cul-de-sac. The property is zoned R-2 Single family residential and contains 6.711 acres more or less. A pre-submission conference was attended by AEP, Swepeco, TWU and TAFD as well as the engineer and owners. Easements were requested by the utilities. A revised drawing was reviewed by staff. The August 8 meeting approved the subdivision with a variance on the frontage of Lot No. 2 of less than a foot after a correction was made in the drawings. No opposition was made to this request and it was not required to have approval by the Board of Directors.

Other matters at the Planning Commission concerned a preliminary discussion of a blanket limited franchise for four (4) blocks of East Broad Street. The Chair requested a workshop be held with representatives from other concerned parties at the next Planning Commission meeting.

### **HISTORIC DISTRICT COMMISSION**

The HDC met on August 16 and viewed a PowerPoint by Dr. Beverly Rowe regarding a downtown business group interested in doing street enhancements. Staff invited the HDC to attend the September Planning Commission meeting to discuss a blanket franchise for particular parts of East Broad Street with wide sidewalks to allow for enhancement and support of downtown business owners.

Began training part-time temporary Planning Secretary Anna Meadors in the following areas: update code book inserts, prepare Planning Commission and Historic District Commission packets for applicants; update contact lists for utility companies for pre-submission conference and send out scheduling information for subdivision review for Forest Oaks 10<sup>th</sup> meeting, train for meeting support. Began training a temporary, possible hire Planning Secretary on website calendar additions, corrections and updates.

### **Home Occupations**

Registered one home business located at 2700 Woodland Road, Apt\ 705 for internet sales

### **Subdivisions:**

Plan-plat review of replat of lots 9-13 of Owl Ridge Subdivision. Trained potential assistant to update list of subdivision files that have been recorded at Miller County Circuit Clerk's office. Discussed replat of subdivision lots that had been combined for a guest house that has been revised to the original platted lots.

**Preservation activities**

Sent out survey to HDC commissioners for input for Broad Street workshop. Sent out email requesting response for training opportunities in September.

**Office activities and community**

Met with City Beautiful to request coordination for Broad Street Beautification project and possible City Beautiful A & P fund grant request to assist. Met with City Beautiful President Jeff Brown to discuss planters for corners of Broad Street. Discussion with AMAC member regarding an application to the A & P commission for electricity in the auditorium.

## **CODE ENFORCEMENT DIVISION:**

The mission of the Division of Code Enforcement is to foster clean, healthy, safe, enriching communities while preventing physical blight from Texarkana neighborhoods. Code Enforcement enforces City Ordinances by inspecting both residential and commercial properties for violations that may threaten the general public's safety.

Code Enforcement is also responsible for plan review, permitting and inspections. The processes of plan reviews, permitting, inspections, zoning and engineering ensures proper land development and promotes high-quality design standards through the enforcement of state and local building and zoning codes.

For the month of August 2017 the services provided to Texarkana citizens is reflected in the operational report on the following page.

**August**  
**OPERATIONAL REPORT**  
**CODE ENFORCEMENT DIVISION**

|  | AUGUST         | 2017<br>YEAR TO DATE | 2016<br>AUGUST | 2016<br>Year to Date |
|--|----------------|----------------------|----------------|----------------------|
| <b>PERMITS:</b>                              |                |                      |                |                      |
| Building                                     | 50             | 358                  | 37             | 850                  |
| Plumbing and Gas                             | 31             | 207                  | 25             | 187                  |
| Mechanical                                   | 2              | 40                   | 6              | 48                   |
| Electrical                                   | 24             | 152                  | 31             | 138                  |
| House Moving                                 | 0              | 0                    | 0              | 4                    |
| Signs  | 3              | 18                   | 2              | 11                   |
| <b>TOTAL</b>                                 | <b>110</b>     | <b>775</b>           | <b>101</b>     | <b>1238</b>          |
| <b>CONSTRUCTION COSTS ON PERMITS</b>         |                |                      |                |                      |
|  | \$1,612,535.32 | \$14,726,007.43      | \$2,501,325.71 | \$28,856,248.21      |
| <b>New Buildings</b>                         |                |                      |                |                      |
| Residential (1 & 2 Family)                   | 6              | 25                   | 7              | 21                   |
| Multi - Family                               | 0              | 0                    | 0              | 0                    |
| Commercial Buildings                         | 0              | 3                    | 3              | 3                    |
| <b>INSPECTIONS MADE :</b>                    |                |                      |                |                      |
| Building                                     | 45             | 173                  | 37             | 188                  |
| Plumbing and Gas                             | 84             | 375                  | 67             | 325                  |
| Mechanical                                   | 15             | 77                   | 16             | 81                   |
| Electrical                                   | 73             | 351                  | 71             | 304                  |
| Driveway / Curb                              | 1              | 28                   | 1              | 37                   |
| House Moving                                 | 0              | 0                    | 0              | 2                    |
| Street Cuts                                  | 15             | 36                   | 41             | 339                  |
| <b>SUB TOTAL</b>                             | <b>233</b>     | <b>1040</b>          | <b>233</b>     | <b>1276</b>          |
| <b>STANDARDS CODES :</b>                     |                |                      |                |                      |
| Overgrown & Unkept Premises                  | 159            | 499                  | 128            | 465                  |
| Trash/Litter/Junk                            | 130            | 726                  | 101            | 351                  |
| Abandoned Vehicles                           | 34             | 71                   | 19             | 80                   |
| Floodplain, Mobile Home Ordinance Violations | 0              | 3                    | 6              | 19                   |
| Limb Debris                                  | 174            | 499                  | 131            | 155                  |
| <b>SUB TOTAL</b>                             | <b>497</b>     | <b>1798</b>          | <b>385</b>     | <b>1070</b>          |
| <b>TOTAL</b>                                 | <b>730</b>     | <b>2838</b>          | <b>618</b>     | <b>2346</b>          |
| <b>BUILDINGS CONDEMNED:</b>                  |                |                      |                |                      |
| Residential                                  | 0              | 0                    | 0              | 0                    |
| Non-Residential                              | 0              | 0                    | 0              | 0                    |
| <b>TOTAL</b>                                 | <b>0</b>       | <b>0</b>             | <b>0</b>       | <b>0</b>             |
| <b>BUILDINGS RAZED :</b>                     |                |                      |                |                      |
| Residential                                  | 0              | 6                    | 0              | 11                   |
| Non-Residential                              | 0              | 0                    | 0              | 0                    |
| <b>TOTAL</b>                                 | <b>0</b>       | <b>6</b>             | <b>0</b>       | <b>11</b>            |
| <b>COURT CASES</b>                           | <b>4</b>       | <b>13</b>            | <b>1</b>       | <b>16</b>            |



**TEXARKANA ARKANSAS  
FIRE DEPARTMENT**

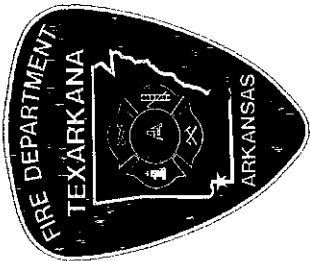


**AUGUST 2017 REPORT**

**FIRE CHIEF  
DAVID FLETCHER**







# TEXARKANA ARKANSAS FIRE DEPARTMENT INCIDENT RESPONSE



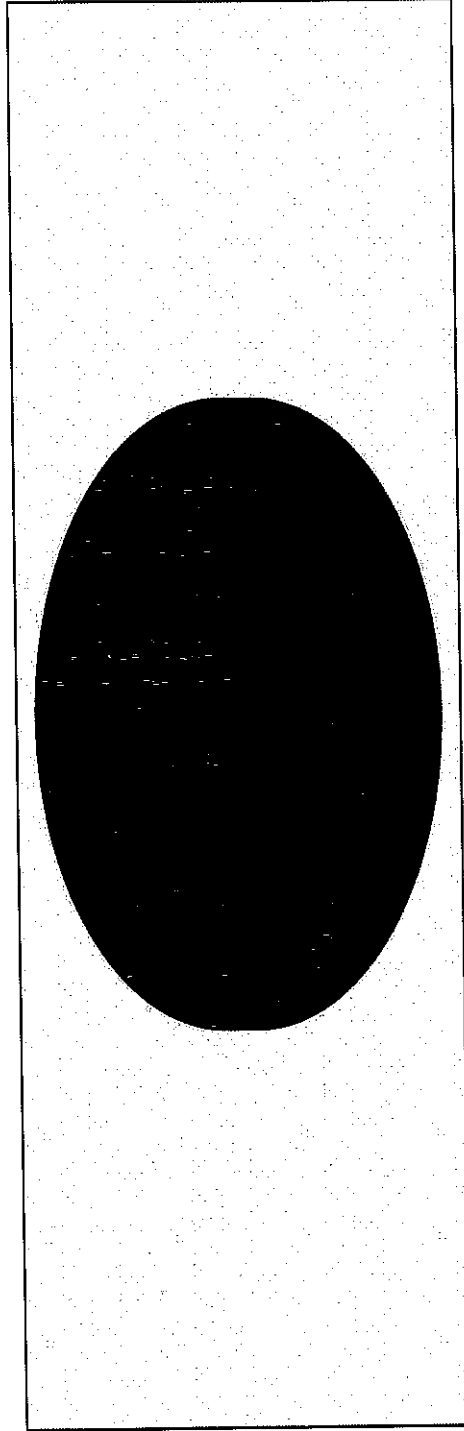
| INCIDENT COUNT |             |
|----------------|-------------|
| INCIDENT TYPE  | # INCIDENTS |
| EMS            | 42          |
| FIRE           | 87          |
| <b>TOTAL</b>   | <b>129</b>  |

| MUTUAL AID   |       |
|--------------|-------|
| Aid Type     | Total |
| Aid Given    | 8     |
| Aid Received | 7     |

| PRE-INCIDENT VALUE | LOSSES       |
|--------------------|--------------|
| \$750,388,350.00   | \$225,350.00 |



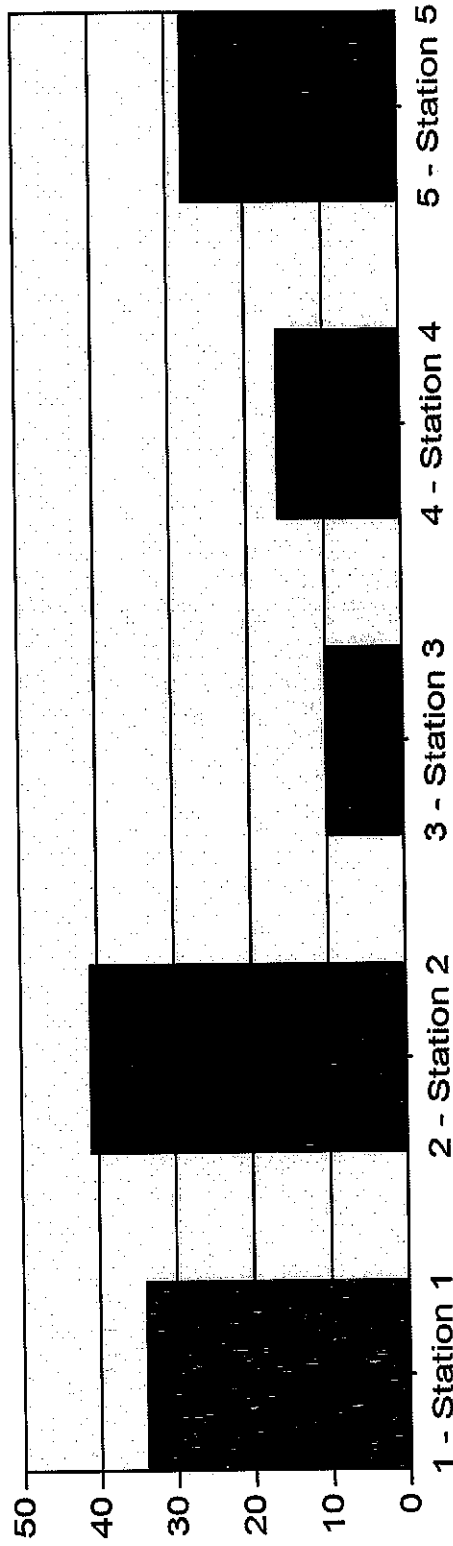
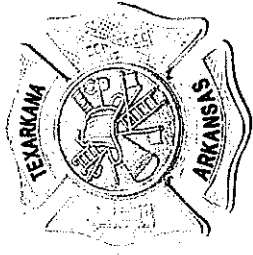
# TEXARKANA ARKANSAS FIRE DEPARTMENT INCIDENT RESPONSE



| INCIDENT TYPE                 | AUG        | TOTAL      |
|-------------------------------|------------|------------|
| False Alarm & False Call      | 27         | 27         |
| Fire                          | 21         | 21         |
| Good Intent Call              | 21         | 21         |
| Hazardous Condition (No Fire) | 15         | 15         |
| Rescue & Emergency Medical    | 42         | 42         |
| Service Incident              | 3          | 3          |
| <b>Total</b>                  | <b>129</b> | <b>129</b> |



# TEXARKANA ARKANSAS FIRE DEPARTMENT INCIDENT RESPONSE

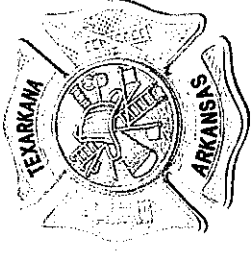


| STATION       | COUNT |
|---------------|-------|
| 1 - Station 1 | 34    |
| 2 - Station 2 | 41    |
| 3 - Station 3 | 10    |
| 4 - Station 4 | 16    |
| 5 - Station 5 | 28    |

**TOTAL: 129**



# TEXARKANA ARKANSAS FIRE DEPARTMENT INCIDENT RESPONSE



## LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)

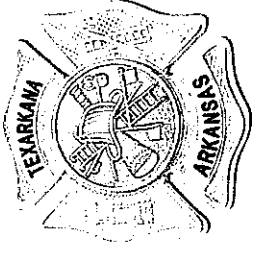
| Station                      | EMS     | FIRE    |
|------------------------------|---------|---------|
| Station 1                    | 0:06:01 | 0:04:45 |
| Station 2                    | 0:04:18 | 0:04:43 |
| Station 3                    | 0:05:12 | 0:06:26 |
| Station 4                    | 0:05:12 | 0:05:29 |
| Station 5                    | 0:08:09 | 0:06:46 |
| <b>AVERAGE FOR ALL CALLS</b> |         | 0:05:42 |

### CITY WIDE EMERGENCY RESPONSE

Goal is 1<sup>st</sup> due apparatus arrives within 5 minutes and all responding units within 8 minutes



# TEXARKANA ARKANSAS FIRE DEPARTMENT



## FIRE PREVENTION

### FIRE MARSHAL OFFICE

| Activity                    | Month | 2017 |
|-----------------------------|-------|------|
| Fire Prevention Inspections | 23    | 203  |
| Arson Fires                 | 2     | 9    |
| Investigations              | 3     | 23   |
| Fire Prevention Talks       | 0     | 6    |
| Building Plans Review       | 3     | 23   |
| School Inspections          | 0     | 6    |
| Citations                   | 0     | 2    |
| Arrests                     | 0     | 0    |



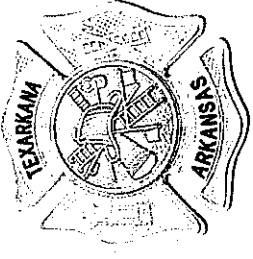
# TEXARKANA ARKANSAS FIRE DEPARTMENT FIRE PREVENTION



| Station | Business Inspections<br>MO / YR | Pre-Fire Plans<br>MO / YR | Station Tours<br>MO / YR | Fire Hydrants<br>Tested<br>MO / YR |
|---------|---------------------------------|---------------------------|--------------------------|------------------------------------|
| 1       | 12 / 215                        | 6 / 201                   | 0 / 8                    | 0 / 257                            |
| 2       | 8 / 100                         | 23 / 93                   | 0 / 0                    | 0 / 224                            |
| 3       | 12 / 123                        | 10 / 99                   | 0 / 1                    | 0 / 243                            |
| 4       | 13 / 141                        | 13 / 130                  | 0 / 1                    | 0 / 282                            |
| 5       | 9 / 134                         | 9 / 132                   | 0 / 3                    | 0 / 326                            |



# TEXARKANA ARKANSAS FIRE DEPARTMENT



## TRAINING

The Texarkana, AR Fire Department conducts continuous training in firefighting, emergency medical services, hazardous materials, and other related fields.

| Station      | Hours       |
|--------------|-------------|
| 1            | 346         |
| 2            | 214         |
| 3            | 250         |
| 4            | 309         |
| 5            | 257         |
| <b>Total</b> | <b>1376</b> |

The training hours listed include but are not limited to the following: apparatus familiarization, physical training, inspections and pre-fire plans, equipment familiarization, classes and drills, and time spent stepping up to the next rank.



# TEXARKANA ARKANSAS FIRE DEPARTMENT



## STAFFING

- NFPA Standard requires 4 firefighters per apparatus.
- TAFD minimum staffing is 3 Firefighters per apparatus

| Month     | Days all units<br>with 4<br>firefighters | Days all units<br>with 3<br>firefighters | Days all units<br>did not have 3<br>firefighters |
|-----------|--|--|--|
| January   | 0  | 31                                       | 0  |
| February  | 0  | 28                                       | 0  |
| March     | 0  | 31                                       | 0  |
| April     | 0  | 30                                       | 0  |
| May       | 0  | 31                                       | 0  |
| June      | 0  | 30                                       | 0  |
| July      | 0  | 31                                       | 0  |
| August    | 0  | 31                                       | 0  |
| September | 0  | 0  | 0  |
| October   | 0  | 0  | 0  |
| November  | 0  | 0  | 0  |
| December  | 0  | 0  | 0  |





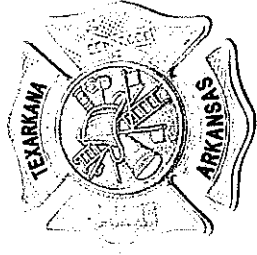
# TEXARKANA ARKANSAS FIRE DEPARTMENT APPARATUS MAINTENANCE



| Unit              | Year | Age | Description  | Station/Address                | Days Out of Service Mo / Yr | Maintenance Cost Mo / Yr |
|-------------------|------|-----|--------------|--------------------------------|-----------------------------|--------------------------|
| <b>FRONT LINE</b> |      |     |              |                                |                             |                          |
| T1                | 2000 | 17  | Quint        | Station 1 / 416 E 3rd St       | 8/59                        | \$7420 / \$18952         |
| Brush 1           | 2011 | 5   | Kubota UTV   | Station 1 / 416 E 3rd St       | 0/0                         | 0 / 0                    |
| BN 1              | 2006 | 11  | Batt Chief   | Station 1 / 416 E 3rd St       | 0/0                         | 0 / \$1272               |
| E2                | 2012 | 5   | Pumper       | Station 2 / 2724 Senator       | 3/8                         | 0 / \$2467               |
| E3                | 2003 | 14  | Pumper       | Station 3 / 2801 East St       | 0/4                         | \$840 / \$5223           |
| Brush 3           | 2002 | 15  | Brush Truck  | Station 3 / 2801 East St       | 0/0                         | 0 / \$61                 |
| E4                | 2005 | 12  | Pumper       | Station 4 / 500 Cooper Tire Rd | 0/5                         | 0 / \$1761               |
| Brush 4           | 2008 | 9   | Brush Truck  | Station 4 / 500 Cooper Tire Rd | 0/4                         | 0 / \$215                |
| T5                | 2001 | 16  | Quint        | Station 5 / 2901 Trinity Blvd  | 0/7                         | \$198 / \$3556           |
| Brush 5           | 1997 | 20  | Brush Truck  | Station 5 / 2901 Trinity Blvd  | 0/0                         | 0 / \$104                |
| <b>RESERVE</b>    |      |     |              |                                |                             |                          |
| E6                | 1995 | 22  | Pumper       | Station 3 / 2801 East St       | 0/19                        | 0 / \$3548               |
| E7                | 1995 | 22  | Pumper       | Station 4 / 500 Cooper Tire Rd | 0/0                         | 0 / \$1235               |
| E8                | 2000 | 17  | Pumper       | Station 5 / 2901 Trinity Blvd  | 0/0                         | \$1098 / \$4903          |
| <b>STAFF</b>      |      |     |              |                                |                             |                          |
| Chief 2           | 2008 | 9   | Training     | Station 1 / 416 E 3rd St       | 0/0                         | \$284 / \$330            |
| M1                | 2008 | 9   | Fire Marshal | Station 1 / 416 E 3rd St       | 0/0                         | 0 / \$1067               |
|                   |      |     |              |                                |                             | <b>\$8999 / \$44,694</b> |



# TEXARKANA ARKANSAS FIRE DEPARTMENT COMMUNITY RELATIONS



- 1 AUG 17      Camp Save a Life
- 5 AUG 17      St James Missionary Baptist Church
- 12 AUG 17     Wild about Wellness

# MONTHLY REPORT



*Robert H. Harrison*

**CHIEF OF POLICE**

AUGUST 2017



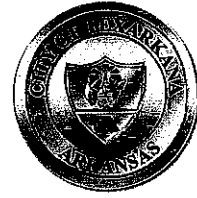
**TEXARKANA POLICE DEPARTMENT  
CITY OF TEXARKANA, ARKANSAS**

P.O. BOX 1885  
TEXARKANA, AR 75504-1885

(903) 798-3130

FAX (903) 798-3023

[www.txkusa.org/arkpolice](http://www.txkusa.org/arkpolice)



**Robert H. Harrison**  
Chief of Police

**Captain Doug Avery**  
Division Commander

**“Excellence Innovation Integrity”**

To: Dr. Kenny Haskin  
City Manager

From: Robert Harrison  
Chief of Police

Date: September 12, 2017

Re: August 2017 Monthly Report

Listed below are some of the significant events, issues and/or activities that occurred within the Police Department during the month of August. You will find more detailed information of the Department’s activities within the management report that accompanies this letter.

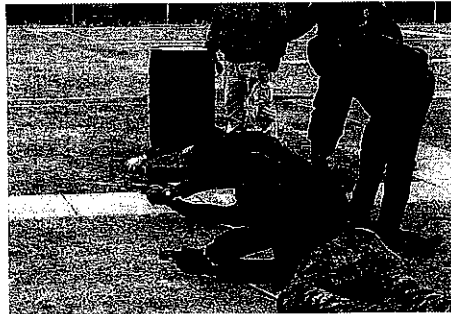
- The Department hosted the 6<sup>th</sup> annual PRIDE Program at College Hill Middle School during the month. There were 140 incoming 5<sup>th</sup> grade students involved in the program as well as 60 high school/college aged students who filled a mentoring role during the week.
- The Police Department received an award from Harvest Food Bank for Volunteer Group of the Year on the 29<sup>th</sup> of the month.
- The department officially introduced K-9 Rossi to the community and specifically to the two donors (Julia Mobley and Stephanie Black) who made his purchase possible.
- Two new Texas A & M University-Texarkana, Criminal Justice Interns, began their internship with the Police Department for the fall semester.
- With the new school year starting during the month, the Patrol Division began patrols and walk-throughs of all Texarkana Arkansas Schools.
- Rossi, the Police Department’s K-9, helped to seize over \$30,000 worth of narcotics during the month of August.

## PERSONNEL ISSUES

The following personnel actions occurred during this month:

|                          |  |
|--------------------------|--|
| August Retirements       | None   |
| August Resignations      | None   |
| New Hires Police Officer | Jason Taggart  |
| Promotions               | None   |
| Resignations             | None   |
| National Guard TDY       | Officer Mason Shepherd is TDY in Africa for undetermined time. |

## IN-SERVICE TRAINING



| Courses Taken          | Hours |
|------------------------|-------|
| Basic LE Refresher     | 40    |
| Instructor Development | 40    |
| August Monthly Total   | 80    |
| Year to Date Total     | 1,144 |

## NARCOTICS TASK FORCE ACTIVITY

| 2017 August Narcotics Stats |          |                 |              |
|-----------------------------|----------|-----------------|--------------|
| Drugs Seized                | Quantity | Unit of Measure | Street Value |
| Cocaine (crack)             | 40.20    | Grams           | \$8,040      |
| Marijuana                   | 8,698.77 | Grams           | \$38,503     |
| Methamphetamine (ice)       | 2,005.96 | Grams           | \$45,920     |
| Prescription pills          | 39.00    | DU              | \$2,448      |
| China White                 | 4.90     | Grams           | \$1,500      |
| MDMA (Ecstasy)              | 6.40     | Grams           | \$300        |

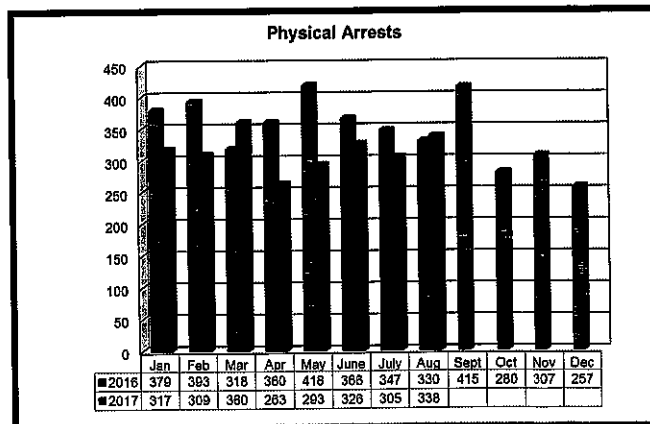
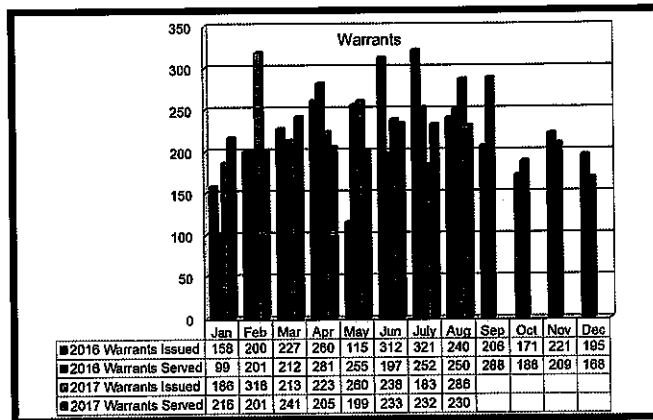
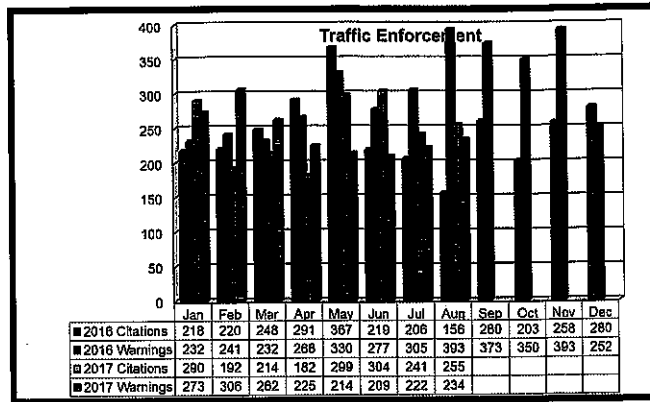
# TAPD INDEX CRIME

| 2017 August Case Assignments |          |         |          |       |           |                |             |         |          |       |           |                |
|------------------------------|----------|---------|----------|-------|-----------|----------------|-------------|---------|----------|-------|-----------|----------------|
|                              | FELONY   |         |          |       |           |                | MISDEMEANOR |         |          |       |           |                |
|                              | Assigned | Charged | Arrested | Cont. | Unfounded | Clearance Rate | Assigned    | Charged | Arrested | Cont. | Unfounded | Clearance Rate |
| Caudle, K.                   | 14       | 0       | 6        | 8     | 0         | 43%            | 0           | 0       | 0        | 0     | 0         |                |
| Colley, L.                   | 6        | 0       | 7        | 1     | 0         | 88%            | 0           | 0       | 0        | 0     | 0         |                |
| Cross, R.                    | 27       | 3       | 1        | 27    | 0         | 15%            | 2           | 0       | 0        | 2     | 0         | 0%             |
| Easley, W.                   | 6        | 0       | 2        | 4     | 0         | 33%            | 1           | 0       | 0        | 1     | 0         | 0%             |
| Gatlin, B.                   | 10       | 1       | 2        | 7     | 1         | 40%            | 3           | 1       | 0        | 2     | 0         | 33%            |
| Grigsby, J.                  | 10       | 0       | 5        | 5     | 0         | 50%            | 0           | 0       | 0        | 0     | 0         |                |
| Haak, J.                     | 4        | 0       | 2        | 2     | 0         | 50%            | 0           | 0       | 0        | 0     | 0         |                |
| Hendrix, J.                  | 0        | 0       | 0        | 0     | 0         |                | 0           | 0       | 0        | 0     | 0         |                |
| Kirkland, S.                 | 9        | 3       | 7        | 1     | 1         | 122%           | 0           | 0       | 0        | 0     | 0         |                |
| Megason, S.                  | 7        | 0       | 7        | 0     | 0         | 100%           | 0           | 0       | 0        | 0     | 0         |                |
| Munn, L.                     | 0        | 0       | 0        | 0     | 0         |                | 14          | 8       | 2        | 4     | 0         | 71%            |
| Parker, D.                   | 4        | 0       | 1        | 3     | 0         | 25%            | 5           | 0       | 1        | 2     | 2         | 60%            |
| Patrol                       | 0        | 0       | 0        | 0     | 0         |                | 42          | 12      | 7        | 28    | 3         | 52%            |
| Pitgreen, K.                 | 0        | 0       | 0        | 0     | 0         |                | 4           | 0       | 1        | 1     | 2         | 75%            |
| Smith, A.                    | 0        | 0       | 0        | 0     | 0         |                | 41          | 15      | 5        | 27    | 1         | 51%            |
| Smith, H.                    | 9        | 0       | 8        | 2     | 0         | 88%            | 48          | 16      | 19       | 16    | 3         | 78%            |
| Sturdevant, J.               | 1        | 0       | 1        | 0     | 0         | 100%           | 0           | 0       | 0        | 0     | 0         |                |
| Tribble, B.                  | 25       | 1       | 6        | 13    | 9         | 52%            | 3           | 0       | 0        | 3     | 0         | 0%             |
| Whatley, T.                  | 0        | 0       | 0        | 0     | 0         |                | 0           | 0       | 0        | 0     | 0         |                |
| White, J.                    | 27       | 4       | 5        | 18    | 3         | 44%            | 2           | 0       | 0        | 2     | 0         | 0%             |
| White, Z.                    | 0        | 0       | 0        | 0     | 0         |                | 2           | 1       | 0        | 1     | 0         | 50%            |
| Winters, E.                  | 0        | 0       | 0        | 0     | 0         |                | 0           | 0       | 0        | 0     | 0         |                |
|                              | 162      | 13      | 60       | 91    | 14        | 53%            | 137         | 53      | 35       | 89    | 11        | 56%            |

# LAW ENFORCEMENT OPERATIONS

| Aug-17                               | MONTHLY ARRESTS | YEAR-TO-DATE |
|--------------------------------------|-----------------|--------------|
| <b>OFFENSES-CLASS I</b>              |                 |              |
| HOMICIDE                             | 0               | 0            |
| ROBBERY                              | 1               | 9            |
| RAPE                                 | 1               | 2            |
| ASSAULT-AGGRAVATED/BATTERY 1 & 2     | 4               | 35           |
| ASSAULT-NON AGGRAVATED/BATTERY 3     | 5               | 26           |
| BATTERY 3 DOMESTIC VIOLENCE          | 17              | 117          |
| ASSAULT 1,2,3                        | 1               | 8            |
| ASSAULT ON OFFICER                   | 0               | 0            |
| FLEEING                              | 10              | 61           |
| RESISTING ARREST                     | 4               | 16           |
| TERRORISTIC THREATS                  | 3               | 32           |
| FAILURE TO SUBMIT TO ARREST          | 1               | 18           |
| BURGLARY(B&E)                        | 4               | 38           |
| LARCENY-THEFT/SHOPLIFTING            | 26              | 189          |
| THEFT OF SERVICE                     | 1               | 1            |
| THEFT BY DECEPTION                   | 1               | 1            |
| HINDERING SECURED CREDITOR           | 0               | 0            |
| MOTOR VEHICLE THEFT                  | 0               | 0            |
| <b>FELONY WARRANTS</b>               | <b>12</b>       | <b>152</b>   |
| <b>FELONY ARRESTS</b>                | <b>77</b>       | <b>549</b>   |
| <b>OFFENSES-CLASS II</b>             |                 |              |
| ARSON                                | 0               | 0            |
| FORGERY & COUNTERFEITING             | 2               | 13           |
| FRAUD                                | 0               | 5            |
| EMBEZZLEMENT                         | 0               | 0            |
| STOLEN PROPERTY/THEFT BY RECEIVING   | 7               | 39           |
| VANDALISM/CRIMINAL MISCHIEF          | 7               | 49           |
| ILLEGAL DUMPING                      | 0               | 0            |
| WEAPONS                              | 2               | 25           |
| PROSTITUTION & VICE                  | 0               | 4            |
| SEX OFFENSES/INDECENT EXPOSURE       | 2               | 4            |
| SEXUAL ABUSE                         | 0               | 0            |
| NARCOTICS/FELONY                     | 33              | 191          |
| NARCOTICS/MISD                       | 14              | 113          |
| POSSESSION OF INSTRUMENT OF CRIME    | 23              | 125          |
| GAMBLING                             | 0               | 0            |
| LIQUOR LAW VIOL./MINOR IN POSSESSION | 0               | 0            |
| POSSESSION OF ALCOHOL                | 0               | 0            |
| CONTRIBUTING TO A MINOR              | 0               | 0            |
| DRUNK/PUBLIC INTOXICATION            | 16              | 98           |
| DISORDERLY CONDUCT                   | 15              | 130          |
| LOITERING                            | 6               | 38           |
| ALL OTHER                            | 87              | 604          |
| CRIMINAL TRESPASS                    | 21              | 117          |
| CRIMINAL IMPERSONATION               | 8               | 60           |
| KIDNAPPING                           | 0               | 0            |
| FAILURE TO APPEAR-FTA                | 63              | 462          |
| FAIL TO OBEY COURT ORDER-CONTEMPT    | 84              | 485          |
| HARASSMENT/HARASSING COMMUNICATION   | 12              | 93           |
| UNAUTHORIZED USE OF MOTOR VEHICLE    | 2               | 2            |
| SOLICITING                           | 0               | 0            |
| VIOLATION OF CITY NOISE ORDINANCE    | 1               | 16           |
| <b>TOTAL VIOLATIONS</b>              | <b>484</b>      | <b>3,226</b> |
| <b>MISDEMEANOR WARRANTS</b>          | <b>218</b>      | <b>1,364</b> |
| <b>MISDEMEANOR ARRESTS</b>           | <b>261</b>      | <b>1,602</b> |
| <b>TOTAL WARRANTS</b>                | <b>230</b>      | <b>1,816</b> |
| <b>TOTAL ARRESTS</b>                 | <b>338</b>      | <b>2,161</b> |

# LAW ENFORCEMENT OPERATIONS





# LAW ENFORCEMENT OPERATIONS

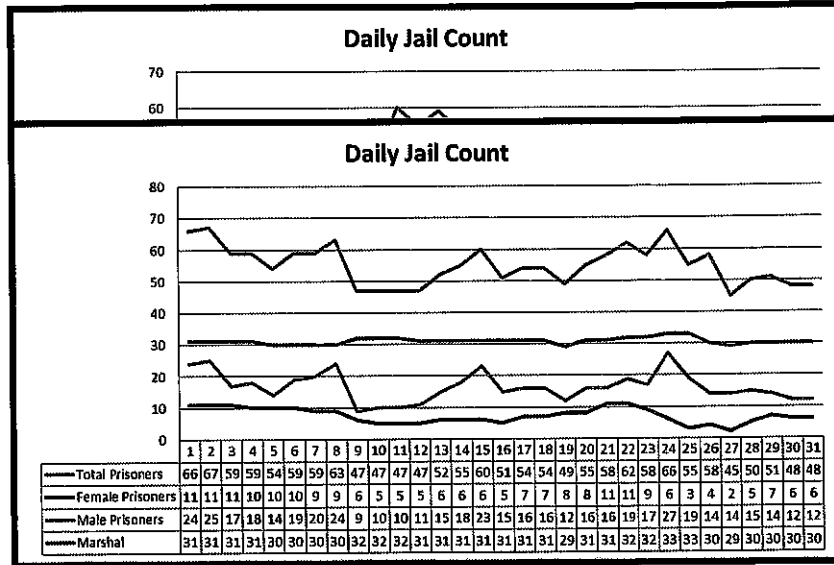
August 2017

August

2016

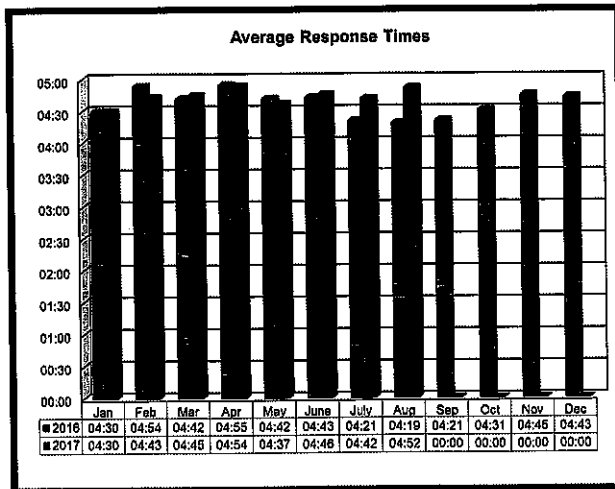
**TAPD  
CALLS**

**911  
FOR**

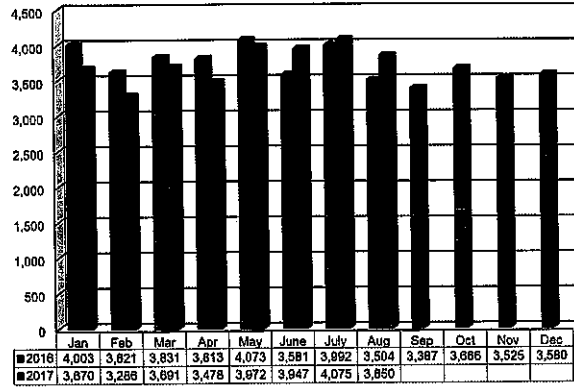


**SERVICE**

| Dispatched Calls for Service |        |        |
|------------------------------|--------|--------|
| Call Priority                | August | YTD    |
| 1 Critical                   | 27     | 208    |
| 2 High                       | 1,421  | 11,093 |
| 3 Medium                     | 2,004  | 15,301 |
| 4 Low                        | 397    | 3,352  |
| Totals                       | 3,850  | 29,969 |
| Average Response             | 04:52  | 04:43  |



**Calls For Service**



# FEDERAL & STATE GRANT STATUS

## **2016 JAG Grant: Expires 09/30/2019**

In conjunction with Miller County, the Department was awarded the 2065 JAG Grant. The total funding associated with this grant—which is administered through the Department of Justice—is \$28,514. Because the Department of Justice requires the City to split the grant with Miller County, the City received \$19,105. The Department intends to purchase six Motorola APX 6000 portable police radios with its portion of the grant funding.

## **2016-2017 DOJ Bulletproof Vest Grant: Expires 08/31/2017**

This grant pays one half of purchase cost of bullet proof body armor for police officers. National Institute of Justice Standards (BJA/NIJ) recommends that body armor be replaced every five years and the agency provides body armor for every officer and replaces it according to NIJ replacement recommendations. This year's grant will cover half of the cost of approximately 18 vests for a total of \$7,193.79.

## **2016-2017 DWI Traffic Enforcement Grant:**

**Expires 09/30/17**

This grant program, which started in 1991, pays overtime DWI, speed, and occupant protection enforcement. The amount is \$46,500. We have an in-kind local match of



for  
Federal

\$46,500 from the regular police budget. Local match (in-kind) uses a salary off-set from one of the patrol officers assigned to the Special Operations Traffic Section, a portion of the DWI / STEP Sergeant's salary and a portion of the Department's vehicle maintenance cost utilizing a calculation based upon mileage.

## **2016-2017 STOP Violence Against Women Act Grant: Expires 09/30/17**

The STOP grant pays the full salary of a police investigator to investigate all cases involving violent crimes committed against women while the VOCA grant pays the salary of a civilian domestic violence case coordinator. The state amount is \$88,098.18, and the local in-kind match is \$27,860.30.

# **FEDERAL & STATE** **GRANT STATUS**

## **2016-2017 Texarkana Housing Authority (THA) General Fund Officer Positions:**

**Expires 11/31/17**

The Texarkana Housing Authority's (THA) share is \$130,000.00, which covers the costs associated with the salaries and fringe benefits for 2 police officer positions. The two police officers who are assigned to THA are primarily responsible for police services within the Texarkana Housing Authority property. All compensation to the City will be made on a cost reimbursement basis. This grant was renewed during December for another 12 months.

**TEXARKANA POLICE – WE'RE ON THE WEB AT**  
**[arkpolice.txkusa.org](http://arkpolice.txkusa.org)**



## Texarkana Water Utilities – Bi-Weekly Report September 6–18, 2017 Texarkana, Arkansas

### Engineering Summary – Work Orders and Projects Status (change of status)

|   |  |
|---|--|
| Arkansas Water Connections                            | Working on list of customers served by water but not connected.  |
| Arnold Drive Sewer                                    | Working on plans to improve the sewer at Arnold & Embassy.   |
| Chloramine Booster Station                            | Working on plans to install booster station at the Lakewood Booster Site.                                    |
| 12th Street & Nix Creek                               | Plans underway to re-connect existing water main.  |
| 24th Street @ Nix Creek                               | Plans underway to re-connect existing water main.  |
| College Hill Center                                   | Plans reviewed and approved.   |
| 1894 City Market Phase I                              | Plans reviewed and approved.   |
| East Broad & 3 <sup>rd</sup> Street                   | Only one bidder, such that bids too high. Re-evaluating.   |
| Forest Oaks 9 <sup>th</sup> Subdivision               | Plans reviewed and approved.   |
| I/I studies   | Daily inspections of our sewer system by smoke testing and CCTV inspection                                   |
| Langford Place Subdivision                            | The developer is working on the punch list. TWU has reconnected the water & sewer.                           |
| Manhole Replacement/lining Project                    | Evaluating manholes needing replacement or lining - several have been completed: This is an ongoing project. |
| Mark Lockett Office Building                          | Plans reviewed and approved.   |
| Meadowridge 4 <sup>th</sup> Subdivision               | Plans reviewed and approved.   |
| Mt. Olive Baptist Church                              | Plans reviewed and approved.   |
| Millwood Water Main Crossing @ Red River - Repainting | Paint the 42" water main crossing the Hwy 71 bridge at the Red River - Specs ready to send for bids.         |
| Owl Ridge Subdivision                                 | Plans reviewed and approved. Construction has started.   |
| North Texarkana WWTP Expansion                        | Project to double capacity of the existing WWTP - Currently working with CEA Engineers on study              |
| North Texarkana WWTP I/I Study                        | Checking for inflow and infiltration areas   |
| Reggies Burgers State Line Avenue                     | Plans reviewed and approved.   |
| Sewer Master Plan                                     | MTG Engineers - Studying locations for future sewer plant (if required) and sewer build out                  |
| Smith Key Apts.                                       | Plans reviewed and <b>revisions are required.</b>  |
| TASD Razorback Stadium Renovations                    | Plans reviewed and approved.   |
| UTLX Fire Sprinkler Line                              | Plans reviewed and approved.   |
| Walter Street Water Main Extension Ph I               | Plans complete. Replacing 2" water main with a 6" water main.  |
| Walter Street Water Main Extension Ph II              | Plans Complete. Replacing 2" water main with a 6" water main.  |

**Treat Water Pumpage - High Service Flow (MGD) Sep 5-17, 2017**

|       | <b>Wright Patman</b> | <b>Millwood</b> | <b>Total</b> |
|-------|----------------------|-----------------|--------------|
| Sep 5 | 12,293               | 4,101           | 16,394       |
| 6     | 12,678               | 4,022           | 16,700       |
| 7     | 11,766               | 3,934           | 15,700       |
| 8     | 13,058               | 4,086           | 17,144       |
| 9     | 15,591               |                 | 15,591       |
| 10    | 15,562               |                 | 15,562       |
| 11    | 12,933               | 4,059           | 16,992       |
| 12    | 12,045               | 4,103           | 16,148       |
| 13    | 12,750               | 4,111           | 16,861       |
| 14    | 13,171               | 4,146           | 17,317       |
| 15    | 13,690               | 4,729           | 18,419       |
| 16    | 16,821               |                 | 16,821       |
| 17    | 17,282               |                 | 17,282       |

**Wastewater Treated – Average Daily Flow (MGD) Sep 5-17, 2017**

|       | <b>N. Texarkana</b> | <b>South Regional</b> |
|-------|---------------------|-----------------------|
| Sep 5 | 0.525               | 5.3                   |
| 6     | 0.462               | 8.8                   |
| 7     | 0.191               | 6.8                   |
| 8     | 0.744               | 5.6                   |
| 9     | 0.347               | 5.7                   |
| 10    | 0.461               | 5.7                   |
| 11    | 0.400               | 5.3                   |
| 12    | 0.480               | 5.5                   |
| 13    | 0.888               | 5.4                   |
| 14    | 0.505               | 5.3                   |
| 15    | 0.658               | 5.4                   |
| 16    | 0.599               | 5.4                   |
| 17    | 0.615               | 5.4                   |

# Texarkana Water Utilities

**Department Report  
Operations**

**Manager: John Murphy**

**Week of: SEPT 05,2017 TO SEPT 18,2017**

**BY: CARMEN JOHNSON**

| Water Repairs:                 | # of Repairs made: |
|--------------------------------|--------------------|
| Water Service Kill Outs        | 1                  |
| Water Valves Installed         | 1                  |
| Water Mains Repaired           | 5                  |
| Water Service Lines Installed  | 1                  |
| Repair Water Service Lines     | 0                  |
| Fire Hydrants Repaired         | 1                  |
| Renew Water Service            | 3                  |
| Fire Hydrants Installed        | 1                  |
| Service Request Calls Received | 24                 |
| Water Meter Box Upgrades       | 1                  |
| Locates                        | 148                |

| Sewer Repairs:                        | # of Repairs made: |
|---------------------------------------|--------------------|
| Sewer Calls                           | 11                 |
| City Main Problems                    | 2                  |
| Private Service Lines                 | 9                  |
| Install New Sewer Gravity Main        | 0                  |
| Linear Feet of Sewer Main Cleaned     | 7302               |
| Private Service Line Problems Footage | 3125               |
| City Main Line Footage Problems       | 575                |
| Sewer Mains Repaired                  | 6                  |
| Service Request Calls Received        | 6                  |
| Sewer Main Killed Out                 | 2                  |
| Sewer Manholes Repaired               | 4                  |
| Locates                               | 105                |