



CITY OF TEXARKANA, ARKANSAS
216 Walnut Street, Texarkana, Arkansas 71854
P.O. BOX 2711 – TEXARKANA, ARKANSAS 75504-2711

PHONE (870) 779-4952 – FAX (870) 774-3170

OFFICE OF THE CITY MANAGER

DATE: February 5, 2018
TO: Mayor Ruth Penney Bell
Board of Directors
FROM: Kenny Haskin, City Manager
SUBJECT: Management Report

Animal Care and Adoption Center—Charles Lokey

No information was submitted for this report.

Bi-State Justice Center—Larry Vaden

No information was submitted for this report.

City Clerk Department—Heather Soyars

City Clerk:

- Has provided 2018 Municipal Election Information and Packets on Clerk's web page. Packets are also available in Clerk's office.
- Attended Farmers Market Oversight Committee Meeting for February.
- Is working with interns from Texas A&M who are helping department with scanning/indexing/filing documents in vault.
- Met with City Manager and Mayor to review the meeting agendas.
- Signed City checks.
- Processed Freedom of Information Act (FOIA) requests.

Deputy Clerk:

- Is bringing numbered City ordinances and resolutions up-to-date.
- Is scanning archival City documents.

City Clerk and Deputy Clerk:

- Prepared agenda and minutes for Board of Directors meetings and attended those meetings.
- Published and filed various official City documents for Board members, City Staff, and citizens, pursuant to state law.
- Posted various events; minutes; boards, commissions, and committees; agendas; city manager reports; etc., to City's website.
- Notarized various documents for variety of Staff and the public.
- Researched projects for City Manager, Mayor, Board members and Staff.
- Are organizing vault which holds archival to present day City documents.
- Are transcribing archival handwritten books so books can be searchable.

District Court—Wanda Davis

No information was submitted for this report.

Finance Department—TyRhonda Henderson

No information was submitted for this report.

Fire Department—David Fletcher

No information was submitted for this report.

Police Department—Bob Harrison

No information was submitted for this report.

Probation Department—Debbie Nolte

No information was submitted for this report.

Public Works—Jeff Whitten

No information was submitted for this report.

Texarkana Water Utilities—J. D. Phillips, Interim

A full report is attached.

Texarkana Water Utilities – Bi-Weekly Report January 15 – February 5, 2018 Texarkana, Arkansas

Engineering Summary – Work Orders and Projects Status (change of status)

Airquest Hangar Expansion	Plans reviewed and approved.
Arkansas Water Connections	Working on list of customers served by water but not connected.
Arnold Drive Sewer	Working on plans to improve the sewer at Arnold & Embassy.
Ash St. @ East 33 rd	Work order issued to install a 6" water main.
Chloramine Booster Station	Working on plans to install booster station at the Lakewood Booster Site.
12th Street & Nix Creek	Plans underway to re-connect existing water main.
24th Street @ Nix Creek	Plans underway to re-connect existing water main.
College Hill Center	Plans reviewed and approved.
1894 City Market Phase I	Plans reviewed and approved.
East Broad & 3 rd Street	Temporary made to damage. Project on hold until it can be funded.
Faith Church – Fellowship Hall Add.	Plans reviewed and approved.
Fair Park Dr.	Work order issued to cut, plug, & abandon 3" force main. Project Complete.
Fed Ex Freight Water & Sewer	On Hwy 67 behind Ark. Travel Center.
Forest Oaks 10 th Subdivision	Plans reviewed and approved.
Highland Hill Sewer Improvements	Preparing plans to replace LS with Gravity Sewer and Improve the sewer.
I/I studies	Daily inspections of our sewer system by smoke testing and CCTV inspection
Langford Place Subdivision	The developer is working on the punch list. TWU has reconnected the water & sewer.
Long John Silvers – Remodel	Plans reviewed and approved.
Manhole Replacement/lining Project	Evaluating manholes needing replacement or lining - several have been completed: This is an ongoing project.
Mark Lockett Office Building	Project is complete.
Mt. Olive Baptist Church	Plans reviewed and approved.
Millwood Water Main Crossing @ Red River - Repainting	Paint the 42" water main crossing the Hwy 71 bridge at the Red River - Specs ready to send for bids.
Oriental Rest. @ Stateline & East 36 th	Plans reviewed. Revisions are required.
Owl Ridge Subdivision	Plans reviewed and approved. Construction has started.
North Texarkana WWTP Expansion	Project to double capacity of the existing WWTP - Currently working with A. L. Franks Engineering
North Texarkana WWTP I/I Study	Checking for inflow and infiltration areas
Sanderson Ln @ McKinney Bayou	Project is complete.
Sewer Master Plan	MTG Engineers - Studying locations for future sewer plant (if required) and sewer build out
Shipleys Donuts – 1703 Ark. Blvd.	Plans reviewed and approved.
Texarkana RDA – Housing Improvements	Plans reviewed and approved.
U of A Way – Cap WL east of Fair Pk Dr.	Work Order issued. Will kill out WL prior to Citys' Street Imp. Project.
UTLX Fire Sprinkler Line	Plans reviewed and approved.

Treat Water Pumpage - High Service Flow (MGD) Jan 15-Feb 4, 2018

	Wright Patman	Millwood	Total
Jan 15	13,476		13,476
16	14,329		14,329
17	15,551		15,551
18	13,344	5,667	19,011
19	12,203	4,718	16,921
20	14,400		14,400
21	13,615		13,615
22	9,629	4,602	14,231
23	9,331	4,714	14,045
24	10,505	4,682	15,187
25	13,940		13,940
26	12,693		12,693
27	12,908		12,908
28	13,044		13,044
29	13,832		13,832
30	12,177		12,177
31	9,079	4,508	13,587
Feb 1	8,667	4,127	12,794
2	8,790	4,819	13,609
3	12,451		12,451
4	11,417		11,417

Wastewater Treated – Average Daily Flow (MGD) Jan 15 – Feb 4, 2018

	N. Texarkana	South Regional
Jan 15	0.678	10.1
16	0.506	10.0
17	0.594	8.3
18	0.698	6.7
19	0.577	8.7
20	0.620	9.5
21	0.880	7.7
22	0.787	8.7
23	0.655	10.2
24	0.587	8.8
25	0.622	7.8
26	0.575	6.4
27	0.574	6.6
28	0.539	6.0
29	0.575	5.8
30	0.529	5.9
31	0.550	6.2
Feb 1	0.202	6.0
2	0.532	5.7
3	0.575	6.0
4	0.516	6.0

Texarkana Water Utilities

Department Report

Operations

Manager: John Murphy

Week of: JAN 15TH TO FEB 05,2018

BY: CARMEN JOHNSON

<u>Water Repairs:</u>	<u># of Repairs made:</u>
Water 2" Main Kill Outs	0
Water Valves Repaired	1
Water Mains Repaired	4
Water Service Lines Installed	0
Repair Water Service Lines	1
Fire Hydrants Repaired	1
Renew Water Service	0
Fire Hydrants Installed	0
Service Request Calls Received	17
Water Meter Box Upgrades	0
Locates	61

<u>Sewer Repairs:</u>	<u># of Repairs made:</u>
Sewer Calls	29
City Main Problems	13
Private Service Lines	16
Install New Sewer Gravity Main	0
Linear Feet of Sewer Main Cleaned	16522
Private Service Line Problems Footage	7050
City Main Line Footage Problems	2830
Sewer Mains Repaired	8
Service Request Calls Received	28
Sewer Main Killed Out	5
Sewer Manholes Repaired	4
Locates	45