



CITY OF TEXARKANA, ARKANSAS
216 Walnut Street, Texarkana, Arkansas 71854
P.O. BOX 2711 – TEXARKANA, ARKANSAS 75504-2711
PHONE (870) 779-4952 – FAX (870) 774-3170

OFFICE OF THE CITY MANAGER

DATE: April 2, 2018
TO: Mayor Ruth Penney Bell
Board of Directors
FROM: Kenny Haskin, City Manager
SUBJECT: Management Report

Animal Care and Adoption Center—Charles Lokey

No information was submitted for this report.

Bi-State Justice Center—Larry Vaden

No information was submitted for this report.

City Clerk Department—Heather Soyars

Copies of Certificates for City Clerk and Deputy Clerk are **attached**.

City Clerk:

- Attended the Ribbon Cutting for the Grocery Pick-Up at Walmart.
- Has provided 2018 Municipal Election information and Packets on Clerk's web page. Packets are also available in Clerk's office.
- Is working with interns from Texas A&M who are helping with scanning/indexing/filing documents in vault.
- Met with City Manager to review meeting agendas.
- Signed City checks.
- Processed Freedom of Information Act (FOIA) requests.

Deputy Clerk:

- Is bringing numbered City ordinances and resolutions up-to-date.
- Is scanning archival City documents.

City Clerk and Deputy Clerk:

- Have attended several workshops.
- Prepared agenda and minutes for Board of Directors meetings and attended those meetings.
- Published and filed various official City documents for Board members, City Staff, and citizens, pursuant to state law.
- Posted various events; minutes; boards, commissions, and committees; agendas; city manager reports; etc., to City's website.
- Notarized various documents for variety of Staff and public.
- Researched projects for City Manager, Mayor, Board members, and Staff.
- Are organizing vault which holds archival to present-day City documents.
- Are transcribing archival handwritten books so books can be searchable.

District Court—Wanda Davis

No information was submitted for this report.

Finance Department—TyRhonda Henderson

No information was submitted for this report.

Fire Department—David Fletcher

No information was submitted for this report.

Police Department—Bob Harrison

No information was submitted for this report.

Probation Department—Debbie Nolte

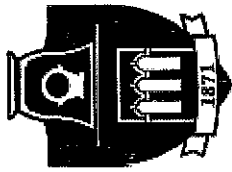
No information was submitted for this report.

Public Works—Tyler Richards

No information was submitted for this report.

Texarkana Water Utilities—J. D. Phillips

A full report is **attached**.



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This is to certify that

Heather Soyars

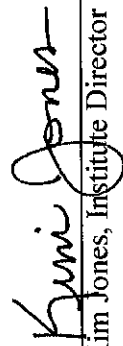
City Clerk, City of Texarkana

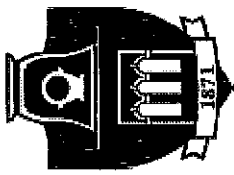
has participated in the

***District 4 Institute Workshop
Texarkana ~ March 16, 2018***

Institute Hours Attended: 6

In witness whereof, we have issued this certificate this 2nd day of April 2018.


Kim Jones, Institute Director



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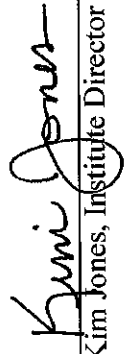
Jenny Narens

Deputy City Clerk, City of Texarkana
has participated in the

***District 4 Institute Workshop
Texarkana ~ March 16, 2018***

Institute Hours Attended: 6

In witness whereof, we have issued this certificate this 2nd day of April 2018.


Kim Jones, Institute Director

Texarkana Water Utilities – Bi-Weekly Report March 20 – April 2, 2018 Texarkana, Arkansas

Engineering Summary – Work Orders and Projects Status (change of status)

Airquest Hangar Expansion	Plans reviewed and approved.
Arkansas Water Connections	Working on list of customers served by water but not connected.
Arnold Drive Sewer	Working on plans to improve the sewer at Arnold & Embassy.
Chloramine Booster Station	Working on plans to install booster station at the Lakewood Booster Site.
32 nd and Beech Street	Replace 2" waterline with a 6" waterline. Work Order issued.
12th Street & Nix Creek	Plans underway to re-connect existing water main.
24th Street @ Nix Creek	Plans underway to re-connect existing water main.
College Hill Center	Plans reviewed and approved.
1894 City Market Phase I	Plans reviewed and approved.
East Broad & 3 rd Street	Temporary repair made. Project on hold until it can be funded.
East 9 th @ Tri-State Metal	Preparing plans to install a FH and water main extension.
East 18 th Street Water Main Extension	Preparing plans to loop WM from Ark. Stadium to Jefferson Ave.
Faith Church – Fellowship Hall Add.	Plans reviewed and approved.
Fed Ex Freight Water & Sewer	On Hwy 67 behind Ark. Travel Center.
Forest Oaks 10 th Subdivision	Plans reviewed and approved.
Highland Hill Sewer Improvements	Preparing plans to replace LS with Gravity Sewer and Improve the sewer.
I/I studies	Daily inspections of our sewer system by smoke testing and CCTV inspection
Langford Place Subdivision	The developer is working on the punch list. TWU has reconnected the water & sewer.
Little Bitty City Headstart - 3432 Jefferson	Plans approved
Long John Silvers – Remodel	Plans reviewed and approved.
Manhole Replacement/lining Project	Evaluating manholes needing replacement or lining - several have been completed: This is an ongoing project.
McClure Road	Preparing plans to loop the water main from McClure Rd. to Owl Ridge. Sub.
Mt. Olive Baptist Church	Plans reviewed and approved.
Millwood WTP	Preparing plans to line Settling Basin #1.
Millwood WTP	Preparing plans to replace butterfly valves.
Millwood Water Main Crossing @ Red River - Repainting	Paint the 42" water main crossing the Hwy 71 bridge at the Red River - Specs ready to send for bids.
Oriental Rest. @ Stateline & East 36 th	Plans reviewed and approved.
Nix Creek Park Phase I	Plans reviewed. Revisions required.
North Texarkana WWTP Expansion	Project to double capacity of the existing WWTP - Currently working with A. L. Franks Engineering
North Texarkana WWTP I/I Study	Checking for inflow and infiltration areas
Sewer Master Plan	MTG Engineers - Studying locations for future sewer plant (if required) and sewer build out
Shipleys Donuts – 1703 Ark. Blvd.	Plans reviewed and approved.
Texarkana RDA – Housing Improvements	Plans reviewed and approved.
U of A Way – Cap WL east of Fair Pk Dr.	Work Order issued. Will kill out WL prior to City's' Street Imp. Project.
UTLX Fire Sprinkler Line	Plans reviewed and approved.
Walmart On line grocery pick up	Plans reviewed and need revisions.
Will Gear Rd.	Abandon 3" Water Main crossing Loop 245.

Treat Water Pumpage - High Service Flow (MGD) Mar 19-Apr 1, 2018

	Wright Patman	Millwood	Total
Mar 19	8,808	4,547	13,355
20	8,009	4,717	12,726
21	8,563	4,135	12,698
22	8,429	4,743	13,172
23	11,510	4,640	16,150
24	15,009		15,009
25	13,870		13,870
26	10,076	4,573	14,649
27	9,506	4,848	14,354
28	8,622	4,838	13,460
29	9,740	4,355	14,095
30	13,129		13,129
31	14,228		14,228
Apr 1	11,579		11,579

Wastewater Treated – Average Daily Flow (MGD) Mar 19-Apr 1, 2018

	N. Texarkana	South Regional
Mar 19	0.527	12.0
20	0.543	7.6
21	0.526	8.6
22	0.521	6.2
23	0.591	5.5
24	0.592	7.1
25	0.592	7.1
26	0.513	8.4
27	0.687	5.6
28	1.074	16.9
29	0.959	19.3
30	0.698	12.4
31	1.260	12.1
Apr 1	0.944	14.4

Texarkana Water Utilities

Department Report

Operations

Manager: John Murphy

Week of: MAR 20,2018 to APR 2, 2018

BY: CARMEN JOHNSON

Water Repairs:	# of Repairs made:
Water 2" Main Kill Outs	0
Water Valves Repaired	1
Water Mains Repaired	1
Water Service Lines Installed	0
Repair Water Service Lines	1
Fire Hydrants Repaired	2
Renew Water Service	1
Fire Hydrants Installed	0
Service Request Calls Received	42
Water Meter Box Upgrades	3
Locates	49

Sewer Repairs:	# of Repairs made:
Sewer Calls	9
City Main Problems	2
Private Service Lines	7
Sewer Main Installed Footage	26
New Manhole Installed and Replaced	0
Linear Feet of Sewer Main Cleaned	6675
Replaced Sewer Service	1
Abandoned Sewer Services	0
Sewer Mains and Services Repaired	4
Service Request Calls Received	15
Sewer Main Killed Out	0
Sewer Manholes Repaired	1
Locates	44